



RELEASE OF STUDENT RECORDS

Under the Family Educational Rights and Privacy Act (FERPA), each institution is allowed to release information to the parents, guardians and those individuals acting in the absence of a parent or guardian under the provision that either the institution obtains a signed, written consent from the student or by establishing the student's dependency status as defined by the Internal Revenue Service Code and by advising the student of the institution's intent to disclose. Saint Joseph's College has chosen to combine these two requirements by allowing dependent students to acknowledge the release to parents of any or all student records in writing and by allowing the student to revoke said permission at any time provided it is done so in writing.

I _____ Student ID# _____
(Printed Name)

hereby give consent to discuss my student records with the person(s) listed below.
This release is valid for all terms of enrollment unless revised in writing.

_____ NAME (please print)	_____ RELATIONSHIP
_____ NAME (please print)	_____ RELATIONSHIP
_____ NAME (please print)	_____ RELATIONSHIP
_____ NAME (please print)	_____ RELATIONSHIP
_____ STUDENT SIGNATURE	_____ DATE

Should you decide to make adjustments to your Student Records release, you may do so at anytime by submitting a written request to the Registrar's Office.