

**SAINT JOSEPH'S COLLEGE STUDENT EMPLOYEE REQUEST**

*(Please Print or Type)*

Job Title \_\_\_\_\_

Number of Students Needed \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Average Hours Per Week \_\_\_\_\_ Specific Hours Per Day \_\_\_\_\_

Special Skills or Qualifications \_\_\_\_\_

Brief Description of Duties \_\_\_\_\_

Department \_\_\_\_\_ Date Job Posted \_\_\_\_\_

Interviewer \_\_\_\_\_ Phone (Ext. #) \_\_\_\_\_

Location \_\_\_\_\_ Call for Appointment? \_\_\_\_\_

Return one form for each opening to the Financial Aid Office

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