



2012-2013 PRIVATE SCHOLARSHIP REPORTING FORM

Each year many students are awarded scholarships by private (outside) sources such as high schools, civic organizations, charitable foundations, businesses, etc. All awards from sources outside Saint Joseph's College must be reported to Student Financial Services to ensure your financial aid is awarded accurately. If you have not been awarded any scholarships from sources other than Saint Joseph's College, you do not need to respond to this request.

Scholarship checks should be mailed to **Saint Joseph's College, Student Financial Services, P.O. Box 971, Rensselaer, IN 47978**. Please give this address to your donor. If you receive a check directly from the donor, please endorse it and forward to Student Financial Services.

If the donor requires a verification of enrollment, please submit a request to the Registrar's Office, Saint Joseph's College, P.O. Box 929, Rensselaer, IN 47978.

All outside scholarship awards greater than \$250 are divided evenly and one-half applied to each semester (fall and winter) unless noted otherwise by the donor. Your financial aid package may be adjusted if you receive scholarships/grants from outside/private donors. Such items as the Federal Perkins Loan, Federal Work-Study, Federal Stafford Loan, and Federal PLUS (parent loan) may be reduced. A revised notice will be sent noting any financial aid eligibility changes.

Please list your private awards below and return this form to our office by June 30, 2012 or as soon as possible. Please note any specific disbursement instructions for any awards given to you. If you are notified of additional scholarships/grants after submitting this worksheet, you are still obligated to inform Student Financial Services.

NAME _____ SJC STUDENT ID: _____

<u>Name of scholarship</u>	<u>Name of Organization</u>	<u>12-13 Award Amount</u>
_____	_____	_____
Will scholarship be disbursed in a lump sum? _____ OR disbursed by each semester? _____ Is this scholarship renewable? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<u>Name of scholarship</u>	<u>Name of Organization</u>	<u>12-13 Award Amount</u>
_____	_____	_____
Will scholarship be disbursed in a lump sum? _____ OR disbursed by each semester? _____ Is this scholarship renewable? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<u>Name of scholarship</u>	<u>Name of Organization</u>	<u>12-13 Award Amount</u>
_____	_____	_____
Will scholarship be disbursed in a lump sum? _____ OR disbursed by each semester? _____ Is this scholarship renewable? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Please use the back of this form, if reporting more than 3 scholarships.